



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, April 15, 2024 **Time:** 2:00 p.m.

Place: Mambourg Park 5531 Cincinnati-Zanesville Rd. NE

Scheduled to Attend

Commissioners:	Jeffrey Feyko, Chair Ami Williams, Vice-Chair David Smith John Watts
Legal Counsel:	Steven Darnell Amy Brown-Thompson Austin Lines
Director:	Marcey Shafer
Park Staff:	Tommy Springer, Deputy Director Ginger Caito, Finance and Administration Chad Reed, Finance and Administration Trainee Tom Shisler, Site Manager for Wahkeena
Visitors:	

OPENING OF REGULAR MEETING

Call to Order at 2:03 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>



PUBLIC COMMENTS

There were no public comments

COMMITTEE UPDATES

Marcey Shafer discussed the Staff/Volunteer Committee decision to approve and hire a Part Time Education position.

STAFF REPORTS

Marcey Shafer, Director: There were no questions about Marcey Shafer's Staff Report

Tommy Springer, Operations: Tommy Springer highlighted some aspects of his report. David Smith had a question about Durable Slate and the Parks Office slate roof. A discussion followed. There were also questions about the Plumbing and electrical issues at Smeck Park. A discussion followed.

Miranda Cain, Education Specialist: There were no questions.

Kimber Caito, Media Coordinator: Ami Williams stated that Kimber continues to do a good job on Social Media posts.

Wahkeena Nature Preserve (Tom Shisler): Tom Shisler went over his report with the Board.

CREDIT CARD EXPENSES

Tom Shisler discussed his credit card expenses.

OLD BUSINESS

Building Demolition: There was a discussion about Land Bank's progress on demolition at Stoney Hill Park and the Barn and Corn Crib at Two Glaciers Park.

Rock Mill Updates: Contracts are in place for the walkway and forebay. The new buckets are nearly completed. Chris Varga and a couple of volunteers have been working on the buckets. A brief discussion followed.

Stoney Hill Park Development: There were no updates aside to what was already discussed at this morning's Board Retreat.



H2Ohio Projects: SOQ's were reviewed. Burgess & Niple alongside with Ironsite Inc. were chosen for this project. A contract resolution is on the agenda for today's meeting. There will be no action on the ground until this fall after the crop has been taken out of the fields.

Wigwam Update: We have been searching for a kiosk for Wigwam that matches what we already have in our parks. The company that made our original kiosks is no longer in business. We have found a similar kiosk and will be in the process of procuring the company as a vendor and placing an order. A Discussion followed.

NEW BUSINESS

Education Program Assistant Job Description: John Watts motioned to accept the Education Program Assistant Job Description and to hire a part time educator. Jeffrey Feyko seconded the motion. All board members present accepted the motion.

Response to Schreyer family regarding bridge donation: There was a discussion about whether to accept the Schreyer covered bridge to use at Wagner Preserve. A discussion followed with the decision to allow Director, Marcey Shafer, to decline the covered bridge.

LEGAL UPDATES

A discussion about the transfer of the Mt. Zion Road property to ODNR resulted in Ami Williams motioning to allow Jeffrey Feyko to sign the agreement for transfer of the property once Probate Court Judge Terre Vandervort gives her approval. David Smith seconded the motion. All Board Members presented approved the motion.

REVIEW OF MINUTES

Minutes of the March 11, 2024, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Ginger Caito reviewed the statement with the board. There were no questions



REVIEW OF REVENUE & EXPENSE REPORT:

There were no questions about the Revenue and Expense Report.

2024-11 – A Resolution to approve the revenue and expense reports for March 2024

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

2024-12 – A Resolution to Establish a new fund for the H2Ohio Grant

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

2024-13 – A Resolution to Appropriate from Unappropriated Funds

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

2024-14 – A Resolution to Approve Contract

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



2024-15 – A Resolution to Approve the Signing of a Loan Agreement between Fairfield County Park District and Fairfield County Board of Commissioners

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

Before adjournment there was a discussion about establishing a committee to spearhead Bike Trail development. John Watts and Ami Williams have agreed to be on the Bike Trail Committee. There was no executive session.

Motion to enter Executive Session for the purpose of _____

at _____ p.m. by _____.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Left Executive Session back into Regular Session at _____ p.m.

ADJOURNMENT

With no other business before the board, at 2:46 p.m., Davod Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	X	X
David Smith	X	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X



Upon the motion of Commissioner, Sherry Orlando seconded by Commissioner, Ami Williams, the minutes have been adopted on May 13, 2024.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

