



Minutes – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, June 10, 2024 **Time:** 2:00 p.m.

Place: Cruit House, Smeck Park, 7395 Basil Rd. Baltimore, OH 43105

Scheduled to Attend

Commissioners:	Jeffrey Feyko, Chair Ami Williams, Vice-Chair David Smith Sherry Orlando
Legal Counsel:	Amy Brown-Thompson Austin Lines
Director:	Marcey Shafer
Park Staff:	Tommy Springer, Deputy Director Ginger Caito, Finance and Administration Chad Reed, Finance and Administration in Training
Visitors:	

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko
Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x



PUBLIC COMMENTS

COMMITTEE UPDATES

Finance Committee

Ginger updated the board about the 2025 budget and about the audit

STAFF REPORTS

Marcey Shafer, Director

Marcey update the board about EDF renewables, discussion followed.

Tommy Springer, Operations

Rock Mill walkway was completed, discussion followed.

Buckets for the wheel were completed and installed.

Nate received his commercial applicators certificate.

Miranda Cain, Education Specialist

Miranda and Grace helped to make sure Rock Mill shifts were covered in Jack's absence.

Kimber Caito, Media Coordinator

No questions.

Wahkeena Nature Preserve (Tom Shisler)

Had a successful field trip season.

OHC is redoing its contracts to make them more generic, discussion followed.

CREDIT CARD EXPENSES

Ginger discussed the new clothing purchases for new hires and staff.

Ginger also discussed the trees purchased at Scioto Gardens and Lancaster Greenhouse, discussion followed.

David Smith asked questions about each employee budget for clothing, a discussion followed.



OLD BUSINESS

Building Demolition

Ginger contacted Lori Hawk (CORSAs) regarding Lancaster Police using Stoney Hill cabin for training purposes. CORSAs needs an exact description of what the cabin will be used for during their training. Amy mentioned contacting the neighbors regarding the training prior to date of training.

Rock Mill Updates

Covered in Tommy's report.

H2Ohio Projects

Marcey discussed having regular meetings for the H2Ohio project at Two Glaciers.

There was a discussion about the drainage easement on the property adjacent to where the wetlands will be located.

Marcey submitted an H2Ohio grant application for Sensory Trail.

NEW BUSINESS

2022/2023 Audit

Marcey discussed update from the 2022-2023 audit. There were no findings and no exceptions to the audit. The board decided to waive the post-audit meeting. Jeffrey Feyko signed the agreed upon procedures report for the audit.

LEGAL UPDATES

Amy Brown-Thompson discussed the Matrix portal training for administration staff on June 26, 2024. Amy Brown-Thompson discussed the deed restrictions for Two Glaciers park regarding a wrong grant number on the deed.

Jeffrey Feyko motioned that Marcey should be the representative in filing the corrections with the recorder's office. Ami Williams seconded the motion. All board members present were in agreement.



REVIEW OF MINUTES

Minutes of the May 13, 2024, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

No questions

REVIEW OF REVENUE & EXPENSE REPORT

2024-20 – A Resolution to approve the revenue and expense reports for May 2024

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2024-21 – A Resolution to approve Property Leases

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADJOURNMENT

With no other business before the board, at 2:36 p.m., David Smith motioned to adjourn.



Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	X	X
David Smith	X	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon the motion of Commissioner, Sherry Orlando, seconded by Commissioner, Jeffery Feyko, the minutes have been adopted on July 8, 2024.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

