



MINUTES – REGULAR MEETING
Fairfield County Board of Park Commissioners

Date: Monday, May 12, 2025

Time: 2:00 p.m.

Place: Fairfield County Records Center, 138 W Chestnut St, Lancaster, OH 43130

Scheduled to Attend

Commissioners:

Jeffrey Feyko, Chair
Ami Williams, Vice Chair
David Smith
Sherry Orlando
John Watts

Legal Counsel:

Amy Brown-Thompson
Steven Darnell
Austin Lines

Director:

Marcey Shafer

Park Staff:

Tommy Springer, Deputy Director
Chad Reed, Finance and Administration

Visitors:

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>



PUBLIC COMMENTS

There were no public comments

COMMITTEE UPDATES

The Coyote Run committee, along with Marcey and Tommy met with David Hague and Tammy Miller at Coyote Run. A discussion took place regarding the park district's involvement with them in the future. The conversation focused on the importance of Coyote Run developing a strategic plan for the future of the site, including improved public access, funding for continued invasive control, and long-term maintenance. A discussion followed and a real-estate committee meeting has been scheduled.

STAFF REPORTS

Marcey Shafer, Director – Marcey recognized Chad Reed for the onboarding of two new employees this spring and many other administrative tasks he accomplishes each month.

Tommy Springer, Operations – Tommy gave updates to the board about the ongoing issues with the restrooms at Smeck Park. Tommy reached out the original contractor for as-built drawings and system specifications for the restrooms but the contractor informed Tommy that all their files were destroyed in a lightning strike. A discussion followed.

Uriah St. John, Community Outreach Coordinator – Marcey mentioned that Uriah has formed partnerships with Lancaster City Parks, the Fairfield County Health Department, and Visit Fairfield County regarding the Parks Passport program.

Miranda Cain, Education Specialist – Marcey said Miranda has been busy. There were no questions.

Kimber Caito, Media Coordinator - Marcey said Kimber has been busy. There were no questions.

Wahkeena Nature Preserve (Tom Shisler) – Marcey stated that their field trip season is wrapping up.

CREDIT CARD EXPENSES

Chad gave brief description for credit card expenses over \$200 and why two invoices from South Central were paid with a credit card. Chad also explained that the park district now has the ability to download invoices directly from South Central's website to prevent future lost invoices.

OLD BUSINESS

H2Ohio Projects – Tommy mentioned that the permit for the driveway entrance has been extended to October since the project has been delayed. A meeting with ODNR has been scheduled. Marcey commented that the Wagner Nature Preserve project was completed when the field tile was busted and is starting to hold water.

Clearport Community Club Deacquisition – Marcey mentioned that the Township has not responded to her email yet and a discussion about the next steps followed.

Rock Mill Parking Lot – Marcey is waiting to hear back from ODOT and the Shelly Company. Tommy acquired the right of way permit for the parking lot entrance and a discussion followed.



NEW BUSINESS

Strategic Plan – Marcey is currently reviewing 2021 levy promises and the strategic plan that ended in 2024. Any remaining goals will be addressed in the 5-year plan that ends in 2026. Staff will set primary goals for a new strategic plan. Contractors may be involved in later stages.

Rock Mill catwalk – Tommy received the quote for the catwalk repairs. Chad talked to legal about adding narrative to the resolution to appropriate funds into the Rock Mill fund to address the specialized nature of the repairs and why a mill wright is needed. A discussion followed. John Watts suggested creating a list of long term Rock Mill projects for future budgeting purposes and asked if anyone has done an intensive inspection to see what potential repairs might be needed.

LEGAL UPDATES

There were no updates

REVIEW OF MINUTES

Minutes of the April 14, 2025, Special Staff-Board Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>

Minutes of the April 14, 2025, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Chad highlighted some of the revenues, current available cash in the general fund and overall available cash. Sherry asked about the homestead rollback and asked for more details. Chad said he would gather more details and provide it to the board at a later time.



REVIEW OF REVENUE, EXPENSE, YTD REPORTS

There were no questions.

2025-13 – A Resolution to approve the revenue and expense reports for April 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-14 – A Resolution to Amend the Certificate fund 7768 Rock Mill

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

ADJOURNMENT

With no other business before the board, at 2:52 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X
David Smith	X	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	X	X
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X



Upon the motion of Commissioner David Smith, seconded by Commissioner Ami Williams this resolution has been adopted on June 16, 2025

<u>Commissioner</u>	<u>Aye</u>	<u>Nay</u>
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

