



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, June 16, 2025

**Time:** 2:00 p.m.

**Place:** The Tabernacle, Coyote Run, 9212 Pickerington Rd, Pickerington, OH 43147

### Scheduled to Attend

Commissioners:	Jeffrey Feyko, Chair Ami Williams, Vice Chair David Smith John Watts
Legal Counsel:	Austin Lines
Director:	Marcey Shafer
Park Staff:	Tommy Springer, Deputy Director Chad Reed, Finance and Administration
Visitors:	Rick Foreman

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### OPENING OF REGULAR MEETING

Call to Order at 2:03 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x
John Watts	x	<input type="checkbox"/>



## **PUBLIC COMMENTS**

- Jeffrey Feyko introduced Baltimore Village councilmember Rick Foreman and gave a brief statement on his recollection of the timeframe regarding the park district's grant application for Clean Ohio funds to purchase the Wagner property and the associated request for a letter of support from the Village of Baltimore. Commissioner Feyko then excused himself from the rest of the discussion due to a potential conflict of interest. Mr. Foreman spoke to the remaining board members regarding his memory of conversations the village council had with the park director at the time regarding the letter of support and the Village's desire to annex the property. He discussed the Village's position on responsible growth and development and stated the Village would like to partner with the park district on development of a multiuse trail along the old canal towpath on property the Village of Baltimore currently owns. Several board members posed questions and suggested moving the issue to committee to conduct further research and vetting. Mr. Foreman will search the Village Council meeting minutes for any written records of past discussions or agreements. Ami Williams moved to have this go to an ad hoc committee for further discussion. Jeffrey Feyko returned for the rest of the meeting.

## **COMMITTEE UPDATES**

- Dave Smith and Jeffrey Feyko met to consider donation of property to the park district. They will visit the property in the near future.
- Dave said there was a budget meeting and that it went well.
- Ami discussed policy and procedure guidelines should be in place for honoring people.

## **STAFF REPORTS**

- Marcey Shafer, Director  
Marcey mentioned the need for a real estate committee meeting to discuss a possible property donation from a developer. Marcey attended an OPRA training on how a bill becomes a law and mentioned that replacement levies will probably not be an option in the future. She mentioned that the county will be holding the service awards event at Smeck this year. Marcey and Chad worked together on the budget and are building a better understanding of the budget process. This year's Heritage Home Tour will be held in Rushville. Mambourg Nature Center is included in the tour.
- Tommy Springer, Operations  
Tommy mentioned that Larry Rancour was contacted about documents for the Smeck restroom. He was able to find most of the documents. A discussion followed. Tommy also mentioned that Detroit Duchon has started and brings a lot of experience to his new position.
- Uriah St. John, Community Outreach Coordinator  
Marcey offered to answer any questions. Ami Williams asked if a recent volunteer issue had been resolved.
- Miranda Cain, Education Specialist  
Marcey mentioned that Miranda is doing a great job and that her reports are thorough.
- Kimber Caito, Media Coordinator  
No questions were asked. Marcey mentioned that Kimber will be helping with invoice entry during the budget process.



- Wahkeena Nature Preserve (Tom Shisler)  
Field trips are done for the season and repairs to the damaged shelter have been made. Ami Williams suggested social media posts to highlight new staff members.

**CREDIT CARD EXPENSES**

- Chad highlighted several expenses that were over \$200 and what the purchases were for. There were no questions.

**OLD BUSINESS**

- H2Ohio Projects – the project has been on hold, so there are currently no updates. Work will begin on July 1st
- Clearport Community Club Deacquisition – Marcey said the township is not interested in the property. ODNR has been contacted. Marcey doesn’t anticipate that they will be interested but they must be advised. They have not responded yet. A letter for Probate Court approval has been provided.
- Rock Mill Parking Lot – Tommy said everything is in place for the work to be started. We will remove the two gate posts near the entrance before they begin the work.

**NEW BUSINESS**

- Rock Mill Maintenance – Marcey will be meeting a potential inspector at Rock Mill later in the month with the goal of working toward a maintenance schedule with established priorities and estimated timelines and costs.
- Mambourg Restroom – Marcey contacted another contractor since the original contractor that gave an estimate has not been responsive. A short discussion followed.
- Strategic Plan – nothing to report since the last meeting.
- Rock Mill catwalk – Tommy mentioned that the millwrights have been paid the deposit to start purchasing supplies for the catwalk repair. Detroit made repairs to the washed-out driveway so the millwrights will have access to the catwalk area from the gorge.

**LEGAL UPDATES**

- Austin Lines mentioned the monthly meeting with Marcey and Tommy. There were no updates to report.

**REVIEW OF MINUTES**

**Minutes of the May 12, 2025, Regular Meeting**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



**REVIEW OF CASH BALANCE STATEMENT**

- Chad highlighted the funds that were transferred from the general fund into the Rock Mill fund for the repairs to be made to the catwalk at Rock Mill. Chad also highlighted the current available cash and the overall available cash.

**REVIEW OF REVENUE, EXPENSE, YTD REPORTS**

- Chad briefly explained the layout of the reports. There were no questions.

**2025-15 – A Resolution to approve the revenue and expense reports for May 2025**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

**2025-16 – A Resolution to approve Property Leases – John Watts suggested a declaration of proof of insurance for each of the leases.**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

**2025-17 – A Resolution for the sale of Equipment – Tommy gave a brief explanation of what the equipment was and how it will be sold.**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



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**ADJOURNMENT**

With no other business before the board, at 3:34 p.m., David Smith motioned to adjourn.

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**Roll Call Vote by Finance & Administration**

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	x
David Smith	x	<input type="checkbox"/>	x
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x	x

Upon the motion of Commissioner Sherry Orlando, seconded by Commissioner John Watts, this resolution has been adopted on July 14, 2025

<u>Commissioner</u>	<u>Aye</u>	<u>Nay</u>
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>

**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

*Chad Reed*

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Chad Reed, Secretary  
Fairfield County Board of Park Commissioners

