



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, July 14, 2025

**Time:** 2:00 p.m.

**Place:** Fairfield County Records Center, 138 W Chestnut St, Lancaster, OH 43130

### Scheduled to Attend

Commissioners:

Jeffrey Feyko, Chair  
David Smith  
Sherry Orlando  
John Watts

Legal Counsel:

Amy Brown-Thompson  
Steven Darnell  
Austin Lines

Director:

Marcey Shafer

Park Staff:

Tommy Springer, Deputy Director  
Chad Reed, Finance and Administration

Visitors:

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### OPENING OF REGULAR MEETING

Call to Order at 2:04 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	x
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>



**PUBLIC COMMENTS** – There were no public comments

### **COMMITTEE UPDATES**

- Staff and Volunteer Committee & Policies and Procedures Committee – Marcey mentioned she was contacted about an event being coordinated to recognize a local philanthropist who was also a former park district volunteer. The committee met to discuss appropriate ways of honoring volunteers and to develop a policy to determine standards used for selecting honorees. John Watts mentioned having a set of criteria to qualify honoring someone. Marcey said she plans to have a draft of the policy for approval at the next board meeting.
- Real Estate Committee – Marcey informed the board that a development company had contacted her regarding the potential donation of approximately 20 acres that included some large ponds. Several staff members visited the area and found it to be a good fit for the park district. Sherry Orlando asked about available green space and Marcey said there is limited access around the shoreline of the ponds but parking will need to be addressed. Jeffrey Feyko and David Smith mentioned the property is in a desirable location for a park and a discussion followed. Marcey also provided updates on the property being considered for donation that the committee members visited recently. Further discussions with the landowners of that property will be scheduled in the coming weeks.

### **STAFF REPORTS**

Marcey Shafer, Director – Marcey gave an update about the video of the flash flood at Cross Mound Park filmed by park technician Detroit and stated that it had received over 25-thousand views on the district's social media page. David Smith mentioned that he would like to see more detail in the admin report and additional notes where follow-up is applicable.

Tommy Springer, Operations – Tommy discussed an ongoing issue with the mill pump but it is currently working. A short discussion followed. Tommy also mentioned that the parking lot at Rock Mill is complete except for a few touch up areas around the newly paved area.

Uriah St. John, Community Outreach Coordinator – this report was inadvertently omitted from the board packet and was sent to the board members via email. It was also printed and added to the hard copy of the board packet.

Miranda Cain, Education Specialist - Marcey said that Miranda, along with Grace and Uriah, visited a park operated by Preservation Parks of Delaware County to research nature center displays and program ideas. Chad met with Miranda to go over the nature center development budget with Maria Burke. Marcey also mentioned Jack's passion for the history of the canal locks and that he would be doing recurring programming at Lockville Canal Park.

Kimber Caito, Media Coordinator – Marcey informed the board that Leah has been working with Kimber recently, particularly with Instagram.

Wahkeena Nature Preserve (Tom Shisler) – Marcey said the nature preserve had to close for several days after the storms due to down trees and branches on the trails. She also mentioned that Leah has been very helpful with the storm damage cleanup.

### **CREDIT CARD EXPENSES**

- Chad highlighted purchases that exceeded \$200.00. There were no questions.



**OLD BUSINESS**

H2Ohio Projects – Tommy and Chad attended the progress meeting in early July. Detroit brush hogged the areas where the silt fences will be installed by the contractor. Earth moving will begin soon. Marcey informed the board that the contract will need to be extended to March 31<sup>st</sup>, 2026 and asked if the contract extension can be signed by her or if it requires a board member signature. Amy Brown-Thompson said it will need to be signed by the board since it’s over \$1,000,000. Sherry Orlando motioned to allow Jeffrey Feyko to sign the amendment and David Smith seconded.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Willams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

Clearport Community Club Deacquisition – Marcey informed the board that Madison Township and ODNR are not interested in the property. There will be an announcement on the park district social media page and in the Eagle Gazette informing the public that sealed bids will be accepted.

Rock Mill Parking Lot - The parking lot is done and the posts for the chain gate will be reinstalled at the entrance of the parking lot.

Rock Mill Maintenance – Marcey had a timber framer look at the mill during one of the milling days for a walk-through inspection. He will be sending a written report soon. A discussion followed.

Mambourg Restroom – Marcey sent follow up questions to a contractor whose estimate included acquiring all necessary permits, she has not heard back yet if they will be doing the permitting. A short discussion followed about the number of permits that will be required.

Rock Mill catwalk – Tommy informed the board that the contractors were onsite last week doing some test fitting before dismantling the catwalk for the needed repairs.

**NEW BUSINESS**

- Tommy discussed the possibility of using a voice recording device during board meetings to assist staff with transcription of the official meeting minutes. The legal team confirmed any recordings would be considered transitory documents and therefore did not have to be retained.
- Jeffrey Feyko made the motion and David Smith seconded to allow the use of a voice recording device during board meetings.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Willams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



**LEGAL UPDATES** – Nothing to report

**REVIEW OF MINUTES**

**Minutes of the June 16, 2025, Regular Meeting**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

**REVIEW OF CASH BALANCE STATEMENT**

- Chad highlighted the current available cash in the general fund and the overall available cash.

**REVIEW OF REVENUE, EXPENSE, YTD REPORTS**

- There were no questions from the board.

**2025-18 – A Resolution to approve the revenue and expense reports for June 2025**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

**2025-19 – A Resolution to Appropriate from Unappropriated Monies**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



**ADJOURNMENT**

With no other business before the board, at 2:56 p.m., David Smith motioned to adjourn.

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**Roll Call Vote by Finance & Administration**

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X
John Watts	<input type="checkbox"/>	X	X

Upon the motion of Commissioner Sherry Orlando, seconded by Commissioner Ami Williams, these minutes have been adopted on August 11, 2025

<u>Commissioner</u>	<u>Aye</u>	<u>Nay</u>
Jeffrey Feyko	X	<input type="checkbox"/>
Ami Williams	X	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>

**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

*Chad Reed*

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Chad Reed, Secretary  
Fairfield County Board of Park Commissioners

