



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, August 11, 2025 **Time:** 2:00 p.m.

Place: Fairfield County Park District, 9270 Pickerington Rd, Pickerington, OH 43147

Attendees:

Commissioners:	Jeffrey Feyko, Chair Ami Williams, Vice Chair David Smith Sherry Orlando John Watts
Legal Counsel:	Austin Lines
Director:	Marcey Shafer
Park Staff:	Tommy Springer, Deputy Director Kimber Caito, Media Coordinator
Visitors:	

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>
John Watts	√	<input type="checkbox"/>



PUBLIC COMMENTS

There were no visitors in attendance.

COMMITTEE UPDATES

Personnel & Volunteer Committee

Marcey shared information about the new Outstanding Service Award. Nominees can be board members, staff, volunteers, or community members who have given outstanding service to Fairfield County Park District. Nominations can be made by current or former board members and staff. A committee of current board and staff members will review nominations.

Budget Committee

Marcey explained she and Chad have been working through the process for the first time, so it is slow-going, but their progress is good. She expects to receive approval of the Level 2 report by end of August.

STAFF REPORTS

Marcey Shafer, Director

Marcey reported there were many weather-related issues in July. There have been intermittent problems with the pump at Rock Mill. There was a brief discussion about repairs or replacement.

David Smith suggested an examination of parks to search for potential hazard trees. Tommy explained that Operations staff does periodic walk-throughs of trails to look for any concerns.

Tommy Springer, Operations

Tommy reported that paving of the large parking lot was completed. Runoff from heavy rains caused erosion issues along the edge of the asphalt which Operations addressed by adding riprap and concrete blocks for reinforcement. He also mentioned damage caused by flooding at Cross Mound Park and Sensory Trail Park.

Uriah St John, Community Outreach Coordinator

Marcey offered to answer any questions. There were no questions.

Miranda Cain, Education Specialist

Marcey reported program attendance has been up except for two events that were on evenings of storms in July.

Kimber Caito, Media Coordinator

Marcey explained that Kimber was unable to turn in a staff report but will turn in July-August for the next board meeting.

Wahkeena Nature Preserve (Tom Shisler)

Tom has repaired the bird enclosure. There will be a new animal ambassador red-tailed hawk added soon.



CREDIT CARD EXPENSES

Tommy explained a few specific charges that were for a rustic free-standing log swing with awning to be placed in the pollinator garden at Smeck Park and a bulk order of restroom supplies. There were no other questions.

OLD BUSINESS

H2Ohio Projects

Tommy said Detroit recently brush-hogged the entire project area. The rains in July delayed the work at Two Glaciers Park.

Stebelton Park at Rock Mill

Rock Mill Maintenance

Tommy said he and Marcey met with an inspector who specializes in historic and timber-frame structures. The inspector sent a list of suggested maintenance needs. He provided the inspection at no charge to FCPD. A brief discussion followed.

Rock Mill Catwalk

Tommy explained a lift is needed before much of the work can begin. Recent flooding washed out access to the gorge that will be addressed once FCPD's tractor returns from the shop for repairs. Contractors have begun working on items that do not require the lift.

Rock Mill, Driveway Damage

On August 1, a tour bus got stuck at the entrance to Parking Lot #2. During the initial incident and subsequent extraction, significant damage to the new asphalt occurred. Marcey obtained a sheriff's report and will be turning in a claim to CORSA. Ami Williams suggested best practices guide for tour buses might be helpful.

Zeller Park, Lease with PASA

Marcey mentioned concerns brought up by previous FCPD administration regarding the lease renewal that were believed to have not been addressed. She and Amy Brown-Thompson will be going to PASA's September meeting to discuss these concerns.

Sensory Trail Park, Flood Damage

Marcey reported recent flooding at Sensory Trail Park. The floods caused critical damage to the swing set and its adjacent safety surface along with minor damage to other features. A damage report and financial loss estimate were submitted to Fairfield County EMA for a state disaster relief application.

Tommy met with staff from EMA, Fairfield SWCD, several City of Lancaster departments, and a coordinator from USDA-NRCS to discuss federal flood assistance for damage caused to the streambank and critical infrastructure.

Outstanding Service Award

Marcey said there is nothing to add about the new award.



LEGAL UPDATES

Austin said there are no updates to report other than what has already been mentioned

REVIEW OF MINUTES

Minutes of the July 14, 2025, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Marcey reviewed the statement figures and offered to answer. There were no questions.

REVIEW OF REVENUE & EXPENSE REPORT

There was one question about an expense to South Central Power.

RESOLUTIONS

2025-20 – A Resolution to Approve the Revenue and Expense Reports for July 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>

2025-21 – A Resolution to Establish an Outstanding Service Award

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>



ADJOURNMENT

With no other business before the board, at 2:55 p.m., John Watts motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√
David Smith	<input type="checkbox"/>	√	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√
John Watts	√	<input type="checkbox"/>	√

Upon the motion of Commissioner John Watts, seconded by Commissioner David Smith, these minutes have been adopted on September 08, 2025

<u>Commissioner</u>	<u>Aye</u>	<u>Nay</u>
Ami Williams	X	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

