



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, September 08, 2025 **Time:** 2:00 p.m.

Place: Smeck Park, Fetter-Hood Barn, 7395 Basil Rd, Baltimore, OH 43105

Scheduled to Attend

Commissioners: Ami Williams, Vice Chair
David Smith
Sherry Orlando
John Watts

Legal Counsel: Austin Lines

Director: Marcey Shafer

Park Staff: Tommy Springer, Deputy Director
Chad Reed, Finance and Administration

Visitors:

OPENING OF REGULAR MEETING

Call to Order at 2:01 p.m. by Ami Williams.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	<input type="checkbox"/>	X
Ami Williams	X	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>



PUBLIC COMMENTS

There were no public comments

COMMITTEE UPDATES

There were no committee meetings this month, but Marcey and Tommy had another meeting with landowners who are considering a possible property donation. A life estate was recommended to the property owners and a discussion followed. John Watts asked if the Village of Baltimore has provided any documentation regarding annexation as discussed at the June board meeting. Marcey said she has not received documentation or any other follow up.

STAFF REPORTS

Marcey Shafer, Director – Marcey mentioned the use of Fetter-Hood barn at Smeck Park to hold the county’s employee recognition event. There were approximately 140 people in attendance.

David Smith had a question about the Sensory Trail and Marcey said that the damage caused by the flooding was not eligible for State Disaster Relief Program funds they had hoped to apply for. She did add that the county will be using grant funds from NRCS to stabilize the streambank near the bridge. A discussion followed.

Wahkeena Nature Preserve (Tom Shisler) – Marcey reported that Wahkeena received a new red-tailed hawk to replace the last red-tailed hawk they had. Leah has been doing some Instagram posts and is planning on coming to the November board meeting. David Smith mentioned the tribute to Rosemary Hajost had a good turnout with 120-130 in attendance. John Watts asked if Wahkeena performs dam inspections after heavy rainfalls and Marcey mentioned that Tom Shisler regularly checks the dam and cleans out the spillway. A short discussion followed.

Tommy Springer, Operations - Tommy didn’t have anything specific to highlight in the operations report and there were no questions from the board.

Uriah St. John, Community Outreach Coordinator - Marcey gave updates to the board regarding the “how to” manual for Rock Mill. She said Uriah is coming along well with it. The board had no questions.

Miranda Cain, Education Specialist - Marcey mentioned that Miranda made a lot of purchases for the nature center project in August. There was a short discussion about the tour bus that got stuck at Rock Mill’s parking lot entrance.

Kimber Caito, Media Coordinator - Marcey said that Kimber has been working with Leah with the Park District’s Instagram account.

CREDIT CARD EXPENSES

Chad talked about the supplies purchased from Lowe’s that were used for Smeck’s barn ramp improvement in addition to the battery purchased for the AED device for Mambourg Park. A short discussion followed and there were no further questions.



OLD BUSINESS

Wagner – Barn and Heron camera - Tommy gave updates and said the contractor is currently working on disassembling the barn. He also mentioned that the Liberty Union School District purchased a new camera that can remote zoom, pan, tilt, etc. for a better view of the heron's nest. They also upgraded their solar panels for the camera.

H2Ohio Projects - Marcey said there's not much to report at this time. Ironsite is currently on another job, but the utilities have been marked. Marcey asked legal if the contract extension for Ironsite was ready and Austin said one of them will look at it soon to make sure it's ready.

Rock Mill catwalk - Tommy said the contractor is making good progress on the catwalk. The drive leading to the gorge will be repaired once necessary repairs have been made to the John Deere tractor. This will give access to the gorge where the contractors can work below the catwalk.

Sensory Trail Flood Damage - Marcey mentioned that she and Tommy met with Jon Kochis to see what needs to be repaired along Sensory Trail. Marcey called Art Brate about utilizing Friends of the Sensory Trail funds for some of the needed repairs. A short discussion followed. Marcey is trying to schedule a meeting with Aundrea Cordle in October.

Rock Mill Driveway - Tommy received quotes for the damage to the entrance of the new parking lot at Rock Mill. Marcey reached out to Lori Hawk who handles CORSA insurance. There will be a \$5000 deductible for the claim. Austin said the deductible should be reimbursed by the bus company. A short discussion followed.

NEW BUSINESS

Zeller Park Lease with PASA - Marcey and Amy Brown-Thompson will be meeting with PASA regarding the lease and to look at their field use schedule. A discussion about the lease and the use of the fields followed. Dave and Sherry suggested having a schedule in the kiosk to let the public know when the soccer fields will be in use by the soccer league.

Mambourg Nature Center Structural Issues - Marcey talked about recently developed structural issues in the Nature Center. She said the main room was built on a concrete slab, while the surrounding perimeter rooms were on wood floors that were not properly ventilated. Those floors were removed and replaced with concrete during the renovations. Recently, the entrance door and bathroom doors have become misaligned, and kitchen cabinet doors are failing to close properly. It appears that some of the perimeter rooms' floors are settling, causing a shift in the structure. Marcey reached out to Gandee and Associates who were the project manager for the renovations, and they informed Marcey that the original architect is no longer in business. She added that the work is most likely past warranty. Marcey has been in contact with another architect who will inspect the issue and provide further recommendations. A short discussion followed.

South Central Easements at Hansel Park - Tommy met with a representative from South Central Power. They are upgrading the service lines along State Route 22 to transmission lines. They will also be making updates to the language regarding the existing easement. Once the legal team has reviewed the new easement, the board may need to approve it at the next meeting if the easement documents are complete.

LEGAL UPDATES



The Ironsite H2Ohio contract amendment will be reviewed legal.

REVIEW OF MINUTES

Minutes of the August 11, 2025, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>				
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Chad highlighted the current cash balances and the two large revenues for the month of August. David Smith asked about the Real-estate taxes and if there are any updates. A discussion followed. Ami Williams mentioned putting together a FAQ about how park districts are funded. John Watts mentioned having small signs at some of the parks that mention how the park district is funded. Sherry Orlando also mentioned signs thanking the public for their support.

REVIEW OF REVENUE, EXPENSE, YTD REPORTS

Chad briefly discussed the real property and homestead rollback revenues. There were no questions.

2025-22 – A Resolution to approve the revenue and expense reports for August 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>				
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-23 – A Resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>				
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-24 – Prosecutor’s Agreement

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>				
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>



ADJOURNMENT

With no other business before the board, at 3:10 p.m., John Watts motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X
David Smith	<input type="checkbox"/>	X	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X
John Watts	X	<input type="checkbox"/>	X

Upon the motion of Commissioner David Smith, seconded by Commissioner John Watts, these minutes have been adopted on October 13, 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary

Fairfield County Board of Park Commissioners

