



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, October 13, 2025

Time: 2:00 p.m.

Place: Fairfield County Park District, 9270 Pickerington Rd, Pickerington, OH 43147

Scheduled to Attend

Commissioners:

Jeffrey Feyko, Chair
Ami Williams, Vice Chair
David Smith
John Watts

Legal Counsel:

Amy Brown-Thompson

Director:

Marcey Shafer

Park Staff:

Tommy Springer, Deputy Director
Chad Reed, Finance and Administration

Visitors:

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x
John Watts	x	<input type="checkbox"/>



PUBLIC COMMENTS

There were no public comments

COMMITTEE UPDATES

There were no committee updates

STAFF REPORTS

Marcey Shafer, Director – Marcey will not be here for the November meeting. Marcey also requested to start doing seasonal updates by property in her reports starting in January. A short discussion followed regarding board meetings for November or December and if they will be needed.

Tommy Springer, Operations – Tommy didn't have anything specific to highlight and asked the board if anyone had any questions.

Uriah St. John, Community Outreach Coordinator – Marcey said that Uriah did an excellent job with the fair booth. He and Kimber worked well to expand the fair booth area and did a great job scheduling staff and volunteers during fair week.

Miranda Cain, Education Specialist – Marcey and Grace had a full program schedule with good attendance. They've also been doing surveys to find out what visitors are looking for. Jeffrey Feyko asked about the Chipper Chipmunks program and Marcey gave a brief description. John Watts asked about the Go Wild event at Coyote Run. Marcey gave a brief update and said a follow-up meeting will be scheduled soon. A short discussion followed about ways to improve awareness of the event to the public.

Kimber Caito, Media Coordinator – Kimber is staying busy with promotional items and helped staff the fair booth. Kimber and Uriah worked on updating the fair display. Marcey that Uriah is leading the planning of the Go Wild event and Kimber helped with the event. Ami mentioned her appreciation for the ADA requirements that were updated on the park district website.

Wahkeena Nature Preserve (Tom Shisler) – Marcey said they had a busy field trip season. She mentioned the challenges with the merchant service fees and a short discussion followed. Marcey also mentioned that Leah has been doing a lot of invasive species removal along with maintenance. She has also been working on Instagram posts.

CREDIT CARD EXPENSES

Jeffrey Feyko asked about one of the items purchase for the Wahkeena gift shop and Chad explained that it was for an order of Birch Beer to be sold in the gift shop for visitors. Marcey added that Wahkeena has a lot of birch trees and the Birch Beer provides an educational experience for visitors.

OLD BUSINESS

Wagner Barn updates – The upper structure of the barn has been completely removed. The contractor will be meeting in early November with the FCPD staff and the crew that will be doing the final excavation and grading work to discuss expectations. A short discussion followed on the progress of the rebuilding of the barn.

Property Deacquisition – Marcey said she will be working on putting together bid documents for the Clearport Community Club in time for Kimber to publish them after Marcey gets back mid-November.



H2Ohio Projects – Tommy stated that Ironsite has begun working heavily beginning in September. They're making good progress with the grading and they put in a stream crossing for their equipment. They will soon be moving their equipment over to the Hanaway Bridge side to begin work on that phase. Tommy also mentioned a minor issue of miscommunication between the contractor and neighboring property owners regarding access to the project area in the park. Tommy met on site with the contractor and Marcey contacted the property owner by phone and was able to resolve the miscommunication. A short discussion followed.

Rock Mill catwalk – Tommy said the project is done and the contractors will be removing their equipment. Tommy said the completed work looks good.

Sensory Trail Flood Damage – Marcey reached out to Art Brate if the friends of Sensory Trail Group has money available for the repair of the damaged swing set. Marcey said the county is doing the bank repairs through grants. Marcey will be meeting with Aundrea Cordle, Tommy Springer and possibly David Levacy regarding the Sensory Trail and the lease.

Rock Mill Driveway Damage – Tommy said the work has been completed and a short discussion followed.

Zeller Park Lease with PASA – Marcey said she and Amy Brown-Thompson had a meeting with PASA board members and it went well. Amy went to them with the amendments to the lease for their review. Amy will follow-up with them to see if they agree with the amendments. A short discussion followed.

Mambourg Nature Center Structural Issues – The architect came to Mambourg with a structural engineer and doesn't believe there is immediate cause for concern. We are waiting for a formal proposal from the engineer. In the meantime, we should replace the cracked beam and reset the cabinets in the kitchen. A short discussion followed.

South Central Easements at Hansel Park – Tommy said the easement was reviewed by the legal team and was approved to be added as a resolution to allow the board chair and probate judge to sign the easement at the board meeting. A short discussion followed.

NEW BUSINESS

Board Meeting Schedule 2026 – Marcey distributed the tentative board meeting schedule for 2026 for the board members to review. A resolution to approve the 2026 schedule will be on the November board meeting agenda. Marcey also mentioned having the board staff meeting and annual special board/staff meeting scheduled in April at Mambourg before the grand opening of the nature center exhibits.

Review of Leases – Marcey said that the park district has active rental leases at Two Glaciers, Misty Valley and Wahkeena. Marcey gave a brief overview of each of the leases and a discussion followed regarding long-term plans for some of those parks and how the leases might affect future public use.

A roll call vote was taken by the board to not renew the Misty Valley lease at the conclusion of its current term, waive any early lease termination fees to the tenant, and offer a month-to-month rent option for a couple additional months, if needed, for the tenant to remove their belongings. The vote passed.



Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

LEGAL UPDATES

Amy Brown- Thompson summarized items that were already discussed during the meeting. Zeller Park and PASA, Clearport deacquisition, and the agreement for legal services provided by the county prosecutor’s office for the park district to be signed. There was a discussion regarding the meeting with PASA and the Zeller agreement amendment. Marcey will check the rules and regulations regarding private soccer camps charging fees within park district parks.

REVIEW OF MINUTES

Minutes of the September 08, 2025, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Chad highlighted the check from H2Ohio, the current available cash in the general fund and the overall available cash. There were no questions.

REVIEW OF REVENUE, EXPENSE, YTD REPORTS

No highlights to report. John Watts asked if there were any plans to spend some of the unencumbered funds. A discussion followed about several expected projects that will use much of those funds.

2025-25 – A Resolution to approve the revenue and expense reports for September 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-26 – A Resolution to Amend the Certificate fund 7905 H2Ohio

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>				
Sherry Orlando	<input type="checkbox"/>				
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



2025-27 – A Resolution to give Jeffrey Feyko authorization to sign the updated South Central Power Company easement at Hansel Park on behalf of the Board

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

Motion to enter Executive Session for the purpose of Employee Discipline.

at 3:22 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	X	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	X	X
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X

Left Executive Session back into Regular Session at 3:46 p.m.

ADJOURNMENT

With no other business before the board, at 3:46 p.m., John Watts motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X
David Smith	<input type="checkbox"/>	X	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	X



Upon the motion of Commissioner Jeffrey Feyko, seconded by Commissioner John Watts, these minutes have been adopted on November 10, 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

