



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, November 10, 2025 **Time:** 2:00 p.m.

Place: Fairfield County Records Center, 138 W Chestnut St, Lancaster, OH 43130

Attendees

Commissioners: Jeffrey Feyko, Chair
David Smith
John Watts

Legal Counsel: Austin Lines

Director:

Park Staff: Tommy Springer, Deputy Director
Chad Reed, Finance and Administration

Visitors:

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	x
David Smith	x	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x
John Watts	x	<input type="checkbox"/>



PUBLIC COMMENTS – No public comments

COMMITTEE UPDATES

David Smith gave updates from the last budget committee meeting. The budget committee had a few questions at that meeting that were answered by Chad and Marcey. Tommy and Chad followed up with additional information and a short discussion followed.

STAFF REPORTS

Marcey Shafer, Director – Tommy gave a brief update regarding encroachment along the property line at Two Glaciers from a neighboring property. A brief discussion followed.

Tommy Springer, Operations – Tommy said the contractors have completed the work on the catwalk at Rock mill. The repairs to the driveway to parking lot #2 have also been completed.

Uriah St. John, Community Outreach Coordinator – No questions were asked.

Miranda Cain, Education Specialist – Tommy mentioned good attendance for most events. A meeting is scheduled in November to discuss planning for next year's Go Wild Event at Coyote Run.

Kimber Caito, Media Coordinator – Tommy provided information regarding Kimber's retirement and a brief discussion followed.

CREDIT CARD EXPENSES

Chad highlighted a couple of expenses that were made utilizing the money received from Fairfield Soil and Water Conservation District designated to be used for education in the Clear Creek watershed. Chad also mentioned an expense made for the Mambourg nature center exhibit featuring animal skins and skulls. David Smith asked about the vehicle maintenance expense for the 2018 Chevy and a brief explanation was given. Tommy mentioned the playground mulch that was purchased for the Smeck playground.

OLD BUSINESS

Property Deacquisition – There was a brief discussion about the Clearcreek Community Club property.

H2Ohio Projects – Tommy said they are making very good progress with the project. Seeding will be done by the end of November, and shrubs will be planted in the spring. Tommy has been in contact with the county engineer's office regarding the road conditions surrounding the work project. A short discussion followed.

Zeller Park Lease with PASA – The park district has received the signed lease agreement from PASA to be signed by the board and the judge.

Mambourg Nature Center Structural Issues – we received an email from the architect that inspected the Mambourg Nature Center which listed the recommended repairs to be made.

South Central Easements at Hansel Park – Tommy said the documents are ready to be signed and notarized. South Central will handle the recording of the easements.



Review of Leases – There was a brief discussion about future plans for public access at Misty Valley and that the current lease of the residence would not be renewed. A formal certified letter will be sent to the tenant to notify them of nonrenewal of the lease.

NEW BUSINESS

Board Meeting Schedule 2026 – The 2026 board meeting schedule is ready to be approved by the board.

Sensory Trail Lease Agreement – Marcey had a meeting with the county administrator to discuss the possibility of extending the duration of the lease for the Sensory Trail.

LEGAL UPDATES

Austin said that the legal team added some language to the Zeller Park amendment that would allow the board chairperson to sign it again if any recording issues arise in the future. David Smith asked about the park board commissioners’ terms and when they expire. A short discussion followed.

REVIEW OF MINUTES

Minutes of the October 13, 2025, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Chad briefly discussed some of the revenues that were received in October. Chad also highlighted the current available cash and the overall available cash.

REVIEW OF REVENUE, EXPENSE, YTD REPORTS

Chad briefly explained the need to set aside money into a fund for future land acquisition. John Watts asked about what our carryover will be. An estimate will be given at the next meeting.

2025-28 – A Resolution to approve the revenue and expense reports for October 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>



2025-29 – A Resolution to Amend the Certificate fund 7905 H2Ohio

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-30 – A Resolution to Establish 2026 Board Meeting Dates and Times

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-31 – Permanent Appropriations Resolution for 2026 Budget

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-32 – A Resolution to approve the Holiday Schedule for 2026

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

2025-33 – Resolution - Amendment to Zeller Park Lease

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



Motion to enter Executive Session for the purpose of employee compensation.

at 2:44 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	x	<input type="checkbox"/>	x
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x	x

Left Executive Session back into Regular Session at 2:49 p.m.

Jeffrey Feyko motioned and John Watts seconded that the board approve a 4% raise for the Director, Marcey Shafer, for 2026.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	x	<input type="checkbox"/>	x
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x	x

ADJOURNMENT

With no other business before the board, at 2:52 p.m., John Watts motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	x	x
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	x



Upon the motion of Commissioner Jeffrey Feyko, seconded by Commissioner John Watts, these minutes have been adopted on December 08, 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

