



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, January 12, 2026

Time: 2:00 p.m.

Place: Fairfield County Park District, 9270 Pickerington Rd, Pickerington, OH 43147

Scheduled to Attend

Commissioners:

Jeffrey Feyko, Chair
Ami Williams, Vice Chair
David Smith

Legal Counsel:

Austin Lines

Director:

Marcey Shafer

Park Staff:

Tommy Springer, Deputy Director
Chad Reed, Finance and Administration

Visitors:

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x
John Watts	<input type="checkbox"/>	x



NOMINATION OF COMMISSIONER POSITIONS

Nomination of Commissioner to be Chairperson

Ami Williams Motioned and David Smith seconded keeping Jeffrey Feyko the Chair for 2026 as it was for 2025.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>				

Nomination of Commissioner to be Vice-Chairperson

Jeffrey Feyko Motioned and David Smith seconded keeping Ami Williams the Vice-Chair for 2026 as it was for 2025.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>				

PUBLIC COMMENTS – there were no public comments

COMMITTEE UPDATES – Ami mentioned that the conference policy had been reviewed and approved as is. No board action was required. Ami also discussed that a couple of staff members will be taking over part of the responsibilities of the media coordinator’s duties. Ami also mentioned that an administration assistant position will be created for various day to day duties.

STAFF REPORTS

Marcey Shafer, Director – Marcey discussed the issues with the park district credit card company. Ami asked if the park district can have a second line of credit as a backup plan. Marcey said she will investigate it and a discussion followed.

Marcey also mentioned that the architect was at Mambourg Nature Center to look at the window and is expecting a quote for the work to be completed. A short discussion followed.

Marcey mentioned that more in depth, site-specific, updates will be provided seasonally throughout the year as requested by board members.

No staff report was provided for Wahkeena this month but Marcey verbally noted that maintenance, invasive removal, and preparations for improved internet service are underway. She also shared new activity cards created by the assistant naturalist for a new program.

Tommy Springer, Operations – Tommy mentioned the damage to the window at Mambourg’s nature center. He also mentioned some of the staff has been doing snow plowing. He mentioned that



operations will be somewhat short-handed in coming months as one of the operations staff will be on planned, extended leave and another staff member is participating in the county leadership academy.

Uriah St. John, Community Outreach Coordinator – Marcey mentioned that he has been doing some work on the website, Leah is taking care of Instagram, and Grace has been making Facebook updates. She also said that Uriah has completed the Metrics project to help centralize a lot of the parks’ data. He is also participating in the county’s leadership academy program.

Miranda Cain, Education Specialist – Miranda has been busy with winter hikes at Mambourg, Smeck, and Cross Mound Parks. She is also focusing on the development of the nature center.

CREDIT CARD EXPENSES – Jeffrey asked about the disc golf baskets quantity and a short discussion followed.

OLD BUSINESS

Property Deacquisition – Marcey said that Steven Darnell approved the initial bid packet and confirmed some minor edits could be made to condense it to get it all in the newspaper posting. Austin Lines confirmed only one affidavit from the publishing newspaper is needed to keep on file.

H2Ohio Projects – Tommy said the crew was at the site recently and will be planting potted shrubs and live stakes soon after the area is seeded.

Wagner Barn – The contractor moved equipment to the site in preparation for foundation demolition and grade work. The work should only take two to three days to complete.

NEW BUSINESS - No new business

LEGAL UPDATES – Austin Lines discussed the need to have a written plan for cybersecurity and will need a resolution to adopt the plan. Since the park district relies heavily on the county IT department, much of the language can be pulled from the county policy. Ami suggested taking it to the policy and procedure committee and involve the new person that will be taking over media position. Austin also mentioned that any cyber security breach needs to be reported to the Ohio Cyber Security Center in addition to the Auditor of State’s Office. A short discussion followed. Austin also mentioned updating the RC2 (records retention policy) and a short discussion followed. Ami said this could also go to the policy and procedure committee.

REVIEW OF MINUTES

Minutes of the December 08, 2025, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>				
John Watts	<input type="checkbox"/>				



REVIEW OF CASH BALANCE STATEMENT - Chad highlighted a donation for Rock Mill from a private resident. Chad also highlighted current available cash and the overall available cash.

REVIEW OF REVENUE, EXPENSE, YTD REPORTS, END OF YEAR CASH CARRYOVER – Chad highlighted the cash carryover for 2025.

2026-01 – A Resolution to approve the revenue and expense reports for December 2025

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2026-02 – A Resolution to Amend the Certificate fund 7905 H2Ohio

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2026-03 – A Resolution to Reduce Appropriations in fund 7768 Rock Mill Restoration

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2026-04 – A Resolution for a Then and Now Certificate to Pay 2025 invoices with a 2026 PO

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



ADJOURNMENT

With no other business before the board, at 2:46 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x
Ami Williams	<input type="checkbox"/>	x	x
David Smith	x	<input type="checkbox"/>	x
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon the motion of Commissioner Sherry Orlando, seconded by Commissioner David Smith, these minutes have been adopted on February 09, 2026

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>				
David Smith	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

