



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, February 09, 2026 **Time:** 2:00 p.m.
Place: Fairfield County Records Center, 138 W Chestnut St, Lancaster

Scheduled to Attend

Commissioners: Jeffrey Feyko, Chair
David Smith
Sherry Orlando
John Watts

Legal Counsel: Amy Brown-Thompson
Steven Darnell
Austin Lines

Director: Marcey Shafer

Park Staff: Tommy Springer, Deputy Director
Chad Reed, Finance and Administration

Visitors:

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	x
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>



PUBLIC COMMENTS – There we no public comments

COMMITTEE UPDATES – There were no committee updates

ADMINISTRATION ASSISTANT POSITION – Marcey gave a brief overview of how some of the media coordinator’s duties have been split between several staff temporarily upon the retirement of the person that previously filled that role. Marcey presented the administrative assistant position to the board since it is a new position that will need board approval. A short discussion followed.

Board Approval for the Administrative Assistant Position

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>

STAFF REPORTS

Marcey Shafer, Director – Marcey said much of what she has will be represented in other areas of the agenda and there were no questions.

Tommy Springer, Operations – Tommy mentioned that operations staff have been busy plowing snow on the weekends and one of the staff members is on leave. A short discussion followed.

Uriah St. John, Community Outreach Coordinator – Marcey discussed that Uriah and Detroit are participating in the National Association for Counties leadership academy. Uriah has been working a lot with the Pickerington schools and on the park’s website.

Miranda Cain, Education Specialist – Marcey mentioned that Grace is working with the park district Facebook page and Miranda is focusing on the development of the nature center.

CREDIT CARD EXPENSES – Chad highlighted several of the credit card expenses and a short discussion followed regarding the credit card expense for the legal ad.

OLD BUSINESS

Mambourg Nature Center – Marcey said that the damaged beam needs to be replaced. Marcey and Tommy also met with the contractor working on the nature center exhibits and to review the content for the exhibits. The ribbon cutting will be on April 22nd at 11:00 AM and post cards will be sent to county and state reps, board members, and partners. The grand opening for the general public will be the following Saturday and Sunday. The annual board/staff special meeting will also be at Mambourg in April.

Property De-acquisition – Marcey said an onsite meeting will be held at the Clearport Community Club for anyone interested in putting a bid in for the property. A short discussion followed. The bid opening will be on February 17 at 1:00 pm.



H2Ohio Projects – Tommy said the project is wrapping up. The contractor was there in the first week of the month planting live stakes and potted shrubs. They will come back in March to remove the temporary stream crossing and do any final site stabilization. A short discussion followed.

Wagner Barn – Tommy said the contractor made a lot of progress, but the heavy snow halted final completion.

NEW BUSINESS - Personnel Role Updates – Marcey said much of this was covered with the administrative position discussion. The education staff is doing much of the previous media coordinator’s duties until the new administrative assistant position is filled.

LEGAL UPDATES – Amy Brown-Thompson asked about the liability waivers. Marcey will talk to Uriah regarding liability waivers for the Misty Valley Land Lab and district-wide Geocaches. A short discussion followed. Marcey went to a meeting regarding property taxes and a discussion followed. She also said that the annual meeting will be coming up in April. David Smith asked if there are plans for any more de-acquisitions or grants to apply for. A discussion followed.

REVIEW OF MINUTES

Minutes of the January 12, 2026, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT – Chad mentioned the 3rd quarterly payment from Ohio History Connection and also highlighted the current/overall available cash.

REVIEW OF REVENUE, EXPENSE, YTD REPORTS, END OF YEAR CASH CARRYOVER – Chad sent out letters to individuals that donated to the park district through the Fairfield Foundation.



2026-05 – A Resolution to approve the revenue and expense reports for January 2026

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

2026-06 – A Resolution to Amend the Certificate fund 7905 H2Ohio

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

2026-07 – A Resolution to Memo Expense CORSA Insurance

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

ADJOURNMENT

With no other business before the board, at 2:43 p.m., David Smith motioned to adjourn, and John Watts seconded.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X
John Watts	<input type="checkbox"/>	X	X



Upon the motion of Commissioner Sherry Orlando, seconded by Commissioner David Smith, these minutes have been adopted on March 09, 2026

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary
Fairfield County Board of Park Commissioners

