



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, March 09, 2026

Time: 2:00 p.m.

Place: Fairfield County Park District, 9270 Pickerington Rd, Pickerington, OH 43147

Scheduled to Attend

Commissioners:	Jeffrey Feyko, Chair David Smith Sherry Orlando John Watts
Legal Counsel:	Austin Lines
Director:	Marcey Shafer
Park Staff:	Tommy Springer, Deputy Director Chad Reed, Finance and Administration
Visitors:	

OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	x
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>



PUBLIC COMMENTS – There were no public comments

COMMITTEE UPDATES – There were no committee updates for this month

STAFF REPORTS

Marcey Shafer, Director – Marcey mentioned briefly that Chad has submitted the necessary files for the preliminary audit and a short discussion followed.

Tommy Springer, Operations – Tommy mentioned that one of the operations staff was off most of February on paternity leave and answered a question about a trespasser tapping a walnut tree on park property.

Uriah St. John, Community Outreach Coordinator – Marcey said Uriah has done a great job collaborating with the rest of the education staff and has also trained some of the volunteers on animal care in the nature center. In addition, Uriah is working on history themed in-class presentations for students.

Miranda Cain, Education Specialist – Grace has taken the lead on Facebook posts for the park district and is also working on some of the print ads. Grace and Leah worked on some media posts about amphibians.

CREDIT CARD EXPENSES

Chad highlighted several expenses and there were no questions from the board.

OLD BUSINESS

Mambourg Nature Center – Marcey mentioned that Mambourg will be the next park to highlight to the board this spring at our annual staff and board meeting. She stated that the nature center exhibit project is on track for the ribbon cutting. Marcey also mentioned getting estimates for the plaque recognizing the trust and a short discussion followed.

Property De-acquisition – Marcey said that we have a draft of the purchase agreement. She stated that bids have been received for the Clearport Community Club and the high bidder has been notified. A short discussion followed. John Watts motioned to allow Jeffrey Feyko and Judge Vandervoort to sign the contract and David Smith seconded.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Willams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>



H2Ohio Projects – Tommy stated that the contractor did not use all the contingency money and will be able to use that toward a parking lot. The contract needs to be extended to May 31st, 2026, to allow for parking lot completion. David Smith motioned to allow Jeffrey Feyko to sign the amendment and John Watts seconded.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Willams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>

Wagner Barn – Tommy said that it is very close to being done. The equipment is on site and waiting for the weather to dry up for the final grade.

NEW BUSINESS

Media and Communications Proposal – Marcey stated that a discussion came up in the staff committee about hiring a communication professional or agency to help the park district put together a communications plan to include signage, how we handle emergencies, how our social media should look, etc.. Marcey had reached out to other park districts and organizations for sample RFPs (Request for Proposal) and communication plans.

Cyber security policy – A policy needs to be in place by July 1st that outlines how the park district deals with cyber security threats. Marcey will reach out to someone from the County IT department for guidance with a policy for the park district.

Staff Updates – Marcey said we have over 30 applicants for the part time administrative assistant position. Interviews will be scheduled soon.

Emergency Weather Alert System – Marcey stated that Fairfield County EMA reached out to her about placing a tornado siren in Smeck Park. Marcey and Tommy met with EMA and Liberty Township at Smeck to discuss the logistics of having a siren within the park. A short discussion followed.

LEGAL UPDATES – There were no legal updates

REVIEW OF MINUTES

Minutes of the February 9, 2026, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>



REVIEW OF CASH BALANCE STATEMENT – Chad highlighted the current available cash and the overall available cash remaining in the budget. A short discussion followed about real estate tax revenues.

REVIEW OF REVENUE, EXPENSE, YTD REPORTS – There were no questions

2026-08 – A Resolution to approve the revenue and expense reports for February 2026

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

Motion to enter Executive Session for the purpose of Imminent Litigation at 2:28 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	X	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X
John Watts	<input type="checkbox"/>	X	X

Left Executive Session back into Regular Session at 2:35 p.m.

ADJOURNMENT

With no other business before the board, at 2:35 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	X	X
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X



Upon the motion of Commissioner David Smith, seconded by Commissioner Sherry Orlando, these minutes have been adopted on April 13, 2026

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Chad Reed

Chad Reed, Secretary

Fairfield County Board of Park Commissioners

